

**COMMUNITY USE FORM
WINSTON HIGH SCHOOL
Box 1089, Watrous, SK S0K 4T0**

Phone: 946-3309, Fax: 946-3688, Email: winston.high@hzsd.ca

.....
NAME OF ORGANIZATION: _____

PERSON IN CHARGE: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____

PURPOSE OF USE: _____

FACILITIES REQUIRED (Rooms/Equipment): _____

DATES and TIMES REQUIRED:

1st Choice: _____

2nd Choice: _____

DATE: _____

ORGANIZATION REP SIGNATURE:

DATE: _____

SCHOOL REP SIGNATURE:

.....
OFFICE USE ONLY: Keys Issued: YES _____ NO _____

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Please see over for rates and requirements.

Rates for Fund-raising or Commercial Events

(Rental Rates Established by Horizon School Division Board of Education)

- Regular classroom \$ 30.00
- Labs \$ 50.00
- Gymnasium \$125.00

Requirements for All Groups

- For all activity groups wishing use of the gymnasium, you **MUST** show evidence of liability insurance. (ie: sports groups)

Name of Carrier: _____

- For low risk activities (ie: meetings, club gatherings, etc.) it is recommended that the organization carry liability insurance.

Name of Carrier (if applicable): _____

- Please remove unclean and/or wet footwear at the entrances.
- Keep out of all rooms except for the one that your activity is in.
- Please don't allow children to run in the hallway.
- If the gymnasium is the room in use, please ensure that your members stay in that area. To ensure that this happens please close the doors between the gym and the rest of the school.
- Please return and arrange furniture as it was when you entered.