

Agenda  
TOWN OF WATROUS  
February 4, 2026

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
  - a) Regular Meeting of January 14, 2026
- 4) NOTICE OF PROCLAMATIONS
  - a)
- 5) PUBLIC HEARINGS
  - a)
- 6) DELEGATIONS
- 7) COMMUNICATIONS
  - a) REACT – outcome of regional vote
  - b) SAMA - Annual General Meeting April 22<sup>nd</sup>, 2026, in Saskatoon
  - c) Government Relations re: new requirements for financial statements
  - d) Gov't of Canada – New regulatory changes impacting firefighting foams
  - e) SUMA Municipal Update Jan 26<sup>th</sup>, 2026
  - f) Thank you from Watrous Pride
  - g) Annual Rural Fire Meeting – February 17, 2026
  - h) SUMAssure Virtual AMG – March 18, 2026
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
  - a) Recreation Board Minutes of Meeting held January 22, 2026
  - b) REACT Minutes of Board Meeting held December 18, 2025
  - c) Mayor's Health Report Update
  - d) MSMA Board Minutes of Meeting held January 8, 2026
  - e) Administration Committee Verbal Report
  - f) CAO Report
  - g) 2026 FINAL Committees & Appointments
  - h)
- 9) OLD BUSINESS
  - a)
- 10) NEW BUSINESS
  - a) Municipal tax exemption request – Watrous Childcare Centre  
– Thrift Store
  - b) Building Official Appointments for 2026
  - c) Watrous Recreation board – Gym membership fee – proposed increase
  - d) SUMA Regional Roadshow call for venues
  - e) Resolution to pay the Watrous Rural Fire Assc. 50% of SPSA payment
  - f) Winterfest request to waive rental fee
  - g) List of Lands in arrears
  - h) Humboldt District Health Complex request for support for the construction of a heliport
  - i) Watrous Fire Department request to purchase washer/dryer
  - j) Municipal Empowerment Strategies – quote for Strategic Planning
  - k) WMMG invoice for 2026
  - l) CAO Dieno personal cell phone reimbursement
  - m) Kinsmen/Kinette request for Town to fly Telemiracle 50 flag

- 11) ACCOUNTS
- 12) NEXT MEETING Wednesday February 25<sup>th</sup>, 2026 at 6:15 pm.
- 13) MAYOR & COUNCILLORS FORUM
- 14) IN CAMERA (if required)
- 15) ADJOURNMENT

Ongoing/outstanding/unresolved issues:

- a) Policy
  - Social Media, Call Back/Responding to Inquiries/Complaints, Pride Month
- b) Asset Management Plans – update water and sanitary sewer network AMPs
- c) OCP & Zoning Bylaws – develop & implement new bylaws
- d) Update required Bylaw(s) re: business licensing & mobile food vendors
- e) Address Sanitary Sewer Capacity issues (engineering, borrowing, land control, etc.)
- f) EMO Plan Review/Revise/Update
- g) Capital/Strategic Planning
- h) Housing – Rental, Affordable, Seniors
- i)

MINUTES FEBRUARY 4, 2026 REGULAR MEETING HELD IN  
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

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PRESENT

MAYOR

J. Gunderson

COUNCILORS

J. Lewis  
J. Margetts  
A. Prokopchuk  
J. Allin  
T. Engele  
L. Manson

CHIEF ADMINISTRATIVE OFFICER

Melissa Dieno

DELEGATION

June Ferguson - resident

CALL TO  
ORDER

A quorum being present Mayor Gunderson called the meeting to order at 6:18pm.

26-024  
AGENDA

ENGELE & MANSON

THAT the Agenda be adopted as presented.

Motion Carried

26-025  
ADOPT  
MINUTES

ALLIN & LEWIS

THAT the minutes of the Regular Meeting of Council held January 14, 2026, be approved as recorded and circulated and be now signed.

Motion Carried

26-026  
COMMUN-  
ICATIONS

PROKOPCHUK & MARGETTS

THAT the Communications as identified on the attached agenda dated February 4, 2026, having been read, be now filed.

Motion Carried

26-027 MARGETTS & PROKOPCHUK  
REC.  
BOARD THAT the minutes from the Recreation Board meeting held January 22, 2026, be accepted for information purposes and be now filed.

Motion Carried

Councilor Jean Margettes exited @ 6:45pm.

26-028 LEWIS & ALLIN  
REACT THAT the minutes of the REACT Board meeting held December 18, 2025, be accepted for information purposes and be now filed.

Motion Carried

26-029 MANSON & ENGELE  
HEALTH  
UPDATE THAT the Mayor's Health Update report be accepted for information purposes and be now filed.

Motion Carried

26-030 ENGELE & MANSON  
CAO  
REPORT THAT the CAO's report for the period ending February 4, 2026, be accepted for information purposes and now be filed.

Motion Carried

26-031 ALLIN & LEWIS  
MUNICODE  
SERVICES THAT we approve the following building official appointments of Municode Services Ltd. For 2026:

Matthew Stepp – BOL807 Class R3  
Ryan Thiessen – BOL357 Class 3  
Shenah Cartier – BOL622 Class 3  
Amanda Kaufmann – BOL885 Class R3

Clayton Meier – BOL332 Class 3  
Clint Varago – BOL798 Class R3  
Kelsey Rebryna – BOL818 Class R3

Motion Carried

26-032 LEWIS & PROKOPCHUK  
GYM

MEMB. THAT the Town of Watrous increase the gym membership fees by \$2.50 bringing the adult monthly fee to \$45.00 and the student monthly fee to \$35.00 effective April 1, 2026.

Motion Carried

26-033 PROKOPCHUK & ENGELE  
RURAL  
FIRE

THAT the Town of Watrous approve payment to Rural Fire in the amount of \$69,783.23, representing fifty percent (50%) of the funding received from the Saskatchewan Public Safety Agency for services provided from July 23 – August 1, 2025 in La Loche.

Tabled

26-034 MANSON & ALLIN  
WAIVERS

THAT we grant the waiver of the Civic Center rental fee for the Watrous Manitou Beach Winterfest Committee from February 15 & 16, 2026.

THAT we grant the waiver of the Arena Ice rental fee for the Watrous Manitou Beach Winterfest Committee for Winterfest 2026.

Motion Carried

26-035 ENGELE & MANSON  
TAX

ENFORCE- THAT the submission to Council of the List of Lands in Arrears of Taxes as  
MENT ACT requested under the *Tax Enforcement Act* be acknowledged.

Motion Carried

LIST OF LANDS IN ARREARS  
TOWN OF WATROUS  
PROVINCE OF SASKATCHEWAN

List of lands with arrears of taxes as at January 30, 2026  
Date: January 30, 2026 (Section 3(1) of The Tax Enforcement Act.

Form 1

Roll #	Lot	Block	Plan	Title Number	Total Arrears	to be liened
15	10	51		G44 143958998	5,723.80	yes
	5	54		G44 147321817		
	6	54		G44 147321806		
	7	54		G44 147321828		
72	8	54		G44 147321660	2,965.96	yes
134	15	100	98MW14782	156045474	4,449.06	yes
209	4	E	102322460	152469423	3,442.49	yes
	38	1		C1002 143106487		
	39	1		C1002 143106500		
237	40	1		C1002 143106511	3,277.70	yes
	8	2		C1002 149375201		
	9	2		C1002 149375245		
	10	2		C1002 149375206		
	11	2		C1002 149375212		
	12	2		C1002 149375223		
	13	2		C1002 149375278		
	14	2		C1002 149375234		
240	15	2		C1002 149375290	15,435.64	yes
	11	5		C1002 107456623		
	12	5		C1002 107456640		
278	41	5	101548415	107456601	6,344.41	yes
	4	6		C1002 157028812		
	5	6		C1002 157028845		
292	6	6		C1002 157028834	12,252.11	yes
	4	10		C1002 114782272		
303	44	10	101547807	114782261	1,773.86	yes
	32	10		C1002 158872955		
377	33	10		C1002 159873035	2,655.85	yes
406	A	12	72S17261	140637337	2,579.31	yes
407	B	12	72S17261	149651837	3,800.71	yes
408	D	12	72S17261	148173521	2,752.96	yes
419	3	13		C1002 154128992	1,995.17	yes
	3	15		C1002 143979834		
455	32	15	101548414	143979801	2,257.41	yes
520	2	19		C1002 167774371	1,975.35	yes
535	20	19		C1002 142069709	2,419.97	yes
578	22	22		C1002 114785297	1,920.98	yes
579	23	22		C1002 158608906	1,117.50	yes
	3	24		C1002 146931363		
	4	24		C1002 146931386		
606	23	24	101548874	146931360	3,046.35	yes
	2	26		C1002 140370117		
625	3	26		C1002 140370109	46.28	yes
657	17	28		C1002 151076000	2,099.15	yes
658	18	28		C1002 148709487	2,177.57	yes
678	7	30		C1002 138212353	3,510.63	yes
740	3	36		C3040 158549279	2,965.68	yes
	13	37		C3040 154897908		
789	21	37	101544498	154897935	3,412.17	yes
	1	38		C3040 140977256		
765	2	38		C3040 140977288	4,273.53	yes
866		A	CASEY	155594827	4,197.24	yes
	3	132		G45 127500915		
	4	132		G45 127500960		
977	23	131	102159930	146226506	2,717.14	yes
	5	132		G45 152667388		
	6	132		G45 152667728		
978	7	132		G45 152667748	1,719.41	yes
	9	137		G45 154942702		
1025	10	137		G45 154942778	4,113.25	yes

26-036 ALLIN & LEWIS  
TAX  
ARREARS THAT the properties which have Tax Arrears of less than one half of the 2025 Tax Levy be deleted from the list of Lands in Arrears

Motion Carried

26-037 PROKOPCHUK & ENGELE  
HELIPORT  
LEGACY THAT the Town of Watrous financially supports the Heliport Legacy Campaign in the amount of \$ \_\_\_\_\_

Defeated

26-038 MANSON & ALLIN  
INDUSTRIAL  
EQUIP. THAT the Town of Watrous share fifty percent (50%) of the cost for the purchase of an Industrial Washer-Extractor and Companion Dryer System with Rural Fire.

Motion Carried

26-039 LEWIS & PROKOPCHUK  
ACTION  
PLAN THAT the Town of Watrous accept the Strategic Action Plan Proposal from Barry Morishita & Jenelle Saskiw of Municipal Empowerment Strategies.

Motion Carried

26-040 ENGELE & MANSON  
CELL  
PHONE THAT CAO Dieno be reimbursed \$90.00 per month for the use of her personal cell phone for work purposes AND THAT this payment be retroactive to November 2025.

Motion Carried

26-041 ALLIN & LEWIS  
TELEMIRACLE  
50 FLAG THAT the Telemiracle 50 flag be raised at the Town Office for the week of February 23, 2026 – March 1, 2026.

Motion Carried

26-042 PROKOPCHUK & ENGELE  
PAYMENTS

THAT cheque number 36037 to cheque number 36109 totaling \$394,785.46 and Online Payment number 789 to 798 totaling \$53,774.67 annexed hereto and forming part of these minutes be approved for payment.

Motion Carried

26-043 MANSON & ALLIN  
DIRECT  
DEPOSIT

THAT direct deposit numbers 19 to 38 totaling \$28,114.54 and 39 to 57 totaling \$26,683.15 annexed hereto and forming part of these minutes be approved for payment.

Motion Carried

26-044 PROKOPCHUK & LEWIS  
NEXT  
MEETING

THAT we reconvene in regular session at 6:15 PM on February 25, 2026.

Motion Carried

26-045 ALLIN & MANSON  
ADJOURN

THAT the meeting now be adjourned, the time being 7:55 PM.

Motion Carried

\_\_\_\_\_  
John Gunderson  
Mayor

\_\_\_\_\_  
Melissa Dieno  
CAO

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Motion Number