

Agenda

TOWN OF WATROUS

December 10th, 2025

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
 - a) Regular Meeting of November 12th, 2025
- 4) NOTICE OF PROCLAMATIONS
- 5) PUBLIC HEARINGS
- 6) DELEGATIONS
 - a) 6:30 pm - Barry Morishita, Executive Director MSMA
- 7) COMMUNICATIONS
 - a) REACT – Ward Meeting December 15th, 2025 7pm in Humboldt **change of venue**
 - b) Municipal Update December 1st, 2025
 - c) Saskatchewan Housing Authority surplus amount for 2024, \$7,262.37
 - d) Johnson Shoyama – Wellbeing in Policy study released and circulated to Council
 - e) SUMAssure Premium Summary 2025 – 2026
 - f) SAMA Service Fee – Changes Coming in 2026
 - g) CUPE – Collective Agreement Negotiations
 - h) UMAAS 2026 Salary Guideline
 - i) S4-6 Region Update and Membership Follow-up
 - j) Municipal Potash Tax Sharing for 2026 projections
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
 - a) Financial Report
 - b) Public Works Superintendents Report
 - c) CAO report
 - d) REACT Waste Management Board Meeting Minutes of October 21, 2025
- 9) OLD BUSINESS
- 10) NEW
 - a) List of regular Council meeting dates for 2026
 - b) Municipal Revenue Sharing Declaration
 - c) ADD Board #43 PCO appointment for transfer station inspections
 - d) PCO appointment Mike Hayward for 2026
 - e) Website maintenance quote - Moneeb with 2web.ca
 - f) Waterworks Compliance Inspection report of Nov 21st, 2025
 - g) **DRAFT** 2026 Council Committee and Appointment list
 - h) Light pole Christmas decorations – request to purchase old ones
 - i) Resolution to send outstanding rental utility arrears to collections
 - j) Mobility Van Policy 02-130
 - k) SUMAssure Certificate of insurance including Fidelity Bond for all employees
 - l) Regional Bylaw Services Agreement 2026
- 11) ACCOUNTS
- 12) NEXT MEETING
- 13) MAYOR & COUNCILLORS FORUM
 - a)
 - b)
- 14) IN CAMERA (if required)
- 15) ADJOURNMENT

Next regular council meeting scheduled for Wednesday January 14th, 2026 at 6:15 pm

MINUTES DECEMBER 10, 2025 REGULAR MEETING HELD IN
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

PRESENT

MAYOR	J. Gunderson
DEPUTY MAYOR	J. Allin
COUNCILORS	T. Engele J. Lewis L. Manson J. Margetts A. Prokopchuk

CHIEF ADMINISTRATIVE OFFICER Melissa Dieno

ASSISTANT ADMINISTRATOR Anna Bearss

DELEGATION 6:30-6:51pm Barry Morishita

CALL TO
ORDER

A quorum being present Mayor Gunderson called the meeting to order at 6:21 PM.

25-266
AGENDA

ALLIN & LEWIS
THAT the Agenda be adopted as presented.

Motion Carried

25-267
ADOPT
MINUTES

PROKOPCHUCK & MARGETTS
THAT the minutes of the Regular Meeting of Council held November 12, 2025, be approved as recorded and circulated and be now signed.

Motion Carried

25-268
COMMUN-
ICATIONS

MARGETTS & PROKOPCHUCK
THAT the Communications as identified on the attached agenda dated December 10, 2025, having been read, be now filed.

Motion Carried

25-269
REACT
MINUTES

ENGELE & ALLIN
THAT the minutes of the REACT Board meetings held October 21, 2025, be accepted for information purposes and be now filed.

Motion Carried

25-270
FINANCIALS

LEWIS & ALLIN
THAT the Bank Reconciliation and Statement of Financial Activities for the month ending November 30, 2025, be accepted for information purposes and be now filed.

Motion Carried

25-271 PROKOPCHUCK & LEWIS
CAO
REPORT THAT the CAO's report for the period ending December 10, 2025 be accepted for information purposes.

Motion Carried

25-272 LEWIS & PROKOPCHUCK
MEETING DATES THAT the list of regular Council meeting dates for 2026 be approved.

Motion Carried

25-273 MARGETTS & ENGELE
MUNICIPAL GRANT The Council of the Town of Watrous confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant.

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2025 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Motion Carried

25-274 ALLIN & LEWIS
PREDATOR CONTROL OFFICER THAT ADD Board #43 Predator Control Officer Matt Somers, be appointed for the transfer station inspections for 2026.

Motion Carried

25-275 PROKOPCHUK & MARGETTS
PREDATOR CONTROL OFFICER THAT Mike Hayward be appointed as the Town of Watrous Predator Control Officer effective January 1, 2026 with an annual remuneration of \$1,500.00

Motion Carried

25-276 ENGELE & ALLIN
WEBSITE MAINT. THAT we accept the quote from Mouneeb Shahid of 2web.ca in the amount of \$1,500.00, for website maintenance.

Motion Carried

25-277 LEWIS & PROKOPCHUCK
WATER-WORKS THAT the Waterworks Compliance Inspection report of November 21, 2025 be approved.

25-278 MARGETTS & ENGELE
 CHRIST.
 DÉCOR. THAT the offer to purchase the town's old light pole Christmas decorations by Chainsaw Carving Committee in the amount of \$1,000.00 be accepted.

Motion Carried

25-279 ALLIN & LEWIS
 UTILITY
 ACCOUNTS THAT the following derelict utility accounts be sent to collections:

\$ 85.63	Water Bill 2022	Account 485 0070
\$749.06	Water Bill 2024	Account 133 0070
\$427.96	Water Bill 2021	Account 505
\$365.51	Water Bill 2023	Account 572 0220
\$137.98	Water Bill 2024	Account 472 0010
\$557.13	Water Bill 2024	Account 562 0090
\$418.68	Water Bill 2025	Account 1017 0070
\$184.87	Water Bill 2020	Account 485 0120
\$283.47	Water Bill 2020	Account 572 0160
\$183.27	Water Bill 2022	Account 672 0060
\$156.21	Water Bill 2022	Account 518 0170
\$432.44	Water Bill 2021	Account 1034 0020
\$104.61	Water Bill 2021	Account 598 0090
\$ 59.79	Water Bill 2024	Account 691 0080
\$143.53	Water Bill 2022	Account 230 0070
\$116.30	Water Bill 2022	Account 536 0010
\$157.38	Water Bill 2022	Account 416 0060
\$586.59	Water Bill 2018	Account 604 0020
\$433.68	Water Bill 2023	Account 796 0120
\$178.03	Water Bill 2021	Account 596 0070
\$654.08	Water Bill 2019	Account 572 0150
\$120.02	Water Bill 2023	Account 256 0150

Motion Carried

25-280 ENGELE & ALLIN
 SUMA THAT the SUMAssure Certificate of Insurance and Fidelity Bond be acknowledged.

Motion Carried

25-281 LEWIS & PROKOPCHUCK
 BYLAW
 ENFORCE. THAT we sign a contract with Regional Bylaw Services for bylaw enforcement for the year 2026.

Motion Carried

25-282 MARGETTS & ENGELE
 PAYMENTS THAT cheque number 35873 to cheque number 35955 totaling \$216,731.23 and Online Payment number 754 to 771 totaling \$168,947.01 annexed hereto and forming part of these minutes be approved for payment.

Motion Carried

25-283 LEWIS & ALLIN
DIRECT
DEPOSITS THAT direct deposit numbers 498 totaling \$949.40 and 499 to 518 totaling \$31,806.24 and 519 to 538 totaling \$31,658.89 annexed hereto and forming part of these minutes be approved for payment.

Motion Carried

25-284 MARGETTS & PROKOPCHUCK
NEXT
MEETING THAT we reconvene in regular session at 6:15 PM on January 14, 2026.

Motion Carried

8:10 PM COUNCILOR Lane Manson entered council chambers and participated in Round Table Discussion.

25-285 ALLIN & ENGELE
ADJOURN THAT the meeting now be adjourned, the time being 8:29 PM.

Motion Carried

John Gunderson
Mayor

Melissa Dieno
CAO

Date Approved

Motion Number