

Agenda

TOWN OF WATROUS

November 12th, 2025

- 1) PUBLIC DISCLOSURE STATEMENT COMPLETED BY ALL OF COUNCIL
- 2) CALL TO ORDER
- 3) AGENDA APPROVAL
- 4) ADOPTION OF MINUTES
 - a) Regular Meeting of October 22nd, 2025
- 5) NOTICE OF PROCLAMATIONS
- 6) PUBLIC HEARINGS
- 7) DELEGATIONS
- 8) COMMUNICATIONS
 - a) 2025 Potash Distribution Saskatoon Lanigan region
 - b) AON – SUMAssure premiums
 - c) REACT – Ward Meeting December 15th, 2025 7pm in Humboldt
 - d) Municipal Update November 3rd, 2025
- 9) REPORTS OF ADMINISTRATION & COMMITTEES
 - a) REACT Minutes of Board Meeting held August 26, 2025
 - b) Watrous Library Board minutes held October 15, 2025
 - c) Public Works Superintendents Report
 - d) Financial Report
 - e)
- 10) OLD BUSINESS
 - a) Development at 206 Main Street
 - b) Lot sales follow up
- 11) NEW
 - a) Motion for CHIF application
 - b) RSVP 2025 Christmas Invitation List
 - c) Email migration quotes
 - d) Board of Revision
 - e) Hiring Motion – Charlotte Demmans
 - f) Assistant Administrator Salary Adjustment
 - g) Vehicle Damage
 - h) Legion Bus
 - i) Website Maintenance Facilitation
- 12) ACCOUNTS
- 13) NEXT MEETING
- 14) MAYOR & COUNCILLORS FORUM
 - a)
 - b)
- 15) IN CAMERA FOR PERSONNEL DISCUSSION
- 16) ADJOURNMENT

Next regular council meeting scheduled for Wednesday December 10th, 2025 at 6:15 pm

MINUTES OCTOBER 22, 2025 REGULAR MEETING HELD IN
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

PRESENT

MAYOR J. Gunderson

COUNCILORS T. Engele
J. Lewis
L. Manson
J. Margetts
A. Prokopchuk

ABSENT J. Allin

CHIEF ADMINISTRATIVE OFFICER Melissa Dieno

PUBLIC WORKS SUPERINTENDENT Dion Tarasoff

ASSISTANT ADMINISTRATOR Anna Bearss

CALL TO

ORDER A quorum being present Mayor Gunderson called the meeting to order at 6:21 PM.

*Public disclosure statement completed by all of Council in attendance

25-247 ENGELE & MANSON

AGENDA THAT the Agenda be adopted as presented.

Motion Carried

25-248 LEWIS & PROKOPCHUK

ADOPT MINUTES THAT the minutes of the Regular Meeting of Council held October 22, 2025 be approved as recorded and circulated and be now signed.

Motion Carried

25-249 MARGETTS & ENGELE

COMMUN- ICATIONS THAT the Communications as identified on the attached agenda dated November 12, 2025, having been read be now filed.

Motion Carried

25-250 MANSON & LEWIS

REACT MINUTES THAT the minutes of the REACT Board meetings held August 26, 2025 be accepted for information purposes and be now filed.

Motion Carried

25-251 PROKOPCHUK & MARGETTS

LIBRARY MINUTES THAT the Watrous Library Board Minutes of the meeting held October 15, 2025 be accepted for information purposes and be now filed.

Motion Carried

25-252 ENGELE & MANSON
P. WORKS REPORT THAT the Public Works Superintendent's report for the period ending November 12, 2025 be accepted for information purposes and be now filed.

Motion Carried

25-253 LEWIS & PROKOPCHUK
FINANCIALS THAT the Bank Reconciliation and Statement of Financial Activities for the month ending October 31, 2025 be accepted for information purposes and be now filed.

Motion Carried

25-254 MARGETTS & ENGELE
CAO REPORT THAT the CAO's report for the period ending November 12, 2025 be accepted for information purposes.

Motion Carried

25-255 MANSON & LEWIS
OFFER TO PURCHASE THAT we accept the offer-to-purchase from Ron Ediger of Melron Services for Lot 10 Block 127 Plan G45 in the amount of \$10,000.00 (plus GST) subject to the terms and conditions outlined in the agreement.

Motion Carried

25-256 PROKOPCHUK & MARGETTS
CHIF APPLIC THAT the Town of Watrous Council support the application for a Canada Housing Infrastructure Fund (CHIF) grant for the Town of Watrous and Council agrees to:

- Meet legislated standards
- Meet the terms and conditions of the CHIF program
- Commit to paying the applicant's share of the eligible costs and ongoing (operating and other) costs associated with the project and
- Ensure legislative and regulatory requirements will or have been met including requirements for a federal environmental assessment process, provincial environmental assessment process, and requirements for Indigenous consultation or engagement. (Where a project is excluded from a review under the Impact Assessment Act, it may require permits or approvals from local, regional, or provincial government agencies.)

Motion Carried

25-257 ENGELE & MANSON
IT SERVICES AGREEMT THAT the Town of Watrous approves entering into an agreement with WDIR Business Solutions for the provision of IT Services including email migration, domain change and electronic meeting platform services.

Motion Carried

25-258 LEWIS & PROKOPCHUK
REVISION BOARD THAT we appoint Kirby Fesser, Glen Neuert, Sabrina Saccucci and Laurie Pilkey as panel members and Mike Ligermoet as Secretary to our 2026 Board of Revision.

Motion Carried

25-259 MARGETTS & ENGELE
HIRING
MOTION THAT we hire Charlotte Demmens as a permanent Full Time Office Clerk II at a wage of \$24.40 per hour effective November 17, 2025.

Motion Carried

25-260 MANSON & LEWIS
SALARY
ADJUSTMT THAT the Assistant Administrator's salary be amended to \$95,000 annually and it be retro active to January 1, 2025, AND THAT the Assistant Administrator shall receive a monthly cell phone reimbursement retro active to January 1st, 2025.

Motion Carried

25-261 PROKOPCHUK & MARGETTS
WEBSITE
MAINTEN THAT the Town of Watrous approves sharing the Town of Watrous website login passwords with the Watrous Manitou Marketing Group for the purpose of updating and posting information as approved by Town of Watrous Administration.

Motion Carried

25-262 ENGELE & MANSON
ACCOUNTS THAT cheque number 35822 to cheque number 35872 totaling \$61,659.33 and Online Payment number 744 to 753 totaling \$46,332.72 annexed hereto and forming part of these minutes be approved for payment.

Motion Carried

25-263 LEWIS & PROKOPCHUK
DIRECT
DEPOSIT THAT direct deposit numbers 462 to 479 totaling \$31,190.11 and 480 to 497 totaling \$29,397.95 annexed hereto and forming part of these minutes to be approved for payment.

Motion Carried

25-264 MARGETTS & ENGELE
NEXT
MEETING THAT we reconvene in regular session at 6:15 PM on December 10, 2025.

Motion Carried

25-265 MANSON & LEWIS
ADJOURN THAT the meeting now be adjourned, the time being 8:22 PM.

Motion Carried

John Gunderson
Mayor

Melissa Dieno
CAO

Date Approved

Motion Number