

Agenda
TOWN OF WATROUS
October 22, 2025

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
 - a) Regular Meeting of October 1st, 2025
 - b) Public Hearing Minutes dated October 1, 2025
 - c)
- 4) NOTICE OF PROCLAMATIONS
 - a) SaskAbilities Day – December 2nd
- 5) PUBLIC HEARINGS
 - a)
- 6) DELEGATIONS
 - a) 6:30 PM – Sgt. Kris Selinger, Watrous RCMP
 - b) 7:00 PM – Watrous Senior Citizens Recreation Club
 - c)
- 7) COMMUNICATIONS
 - a) AON – Water/Sewer Service Replacements
 - b) CATP Committee Roadworks Workshop Thursday November 20, 2025
 - c) Water Security Agency
 - d) Fire Department – Washer/Dryer
 - e) REACT – Ward Meeting
 - f) Expression of Interest 2026 Community Builders Workshop
 - g) Municipal Update October 20, 2025
 - h)
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
 - a) Public Works Superintendents Report
 - b) Financial Report
 - c)
- 9) OLD BUSINESS
 - a)
- 10) NEW
 - a) Hiring Motion – CAO
 - b) Minor Hockey Ice Rental Policy
 - c) Mid Sask Municipal Alliance
 - d) Kessler Utility Cancellation – Billed in error
 - e) 2025 Christmas Invitation List
 - f) 2025 Predator Control Officer
 - g) Manitou District Regional Park – Municipal Contribution
 - h) Progress Payment – JDL Underground Ltd.
 - i) Progress Payment – TSL Mechanical (2019)
- 11) ACCOUNTS
- 12) NEXT MEETING
- 13) MAYOR & COUNCILLORS FORUM
 - a)
 - b)
- 14) IN CAMERA FOR STRATEGIC PLANNING & PERSONNEL
- 15) ADJOURNMENT

MINUTES OCTOBER 22, 2025 REGULAR MEETING HELD IN
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

PRESENT

MAYOR	J. Gunderson
DEPUTY MAYOR	L. Manson
COUNCILORS	J. Allin T. Engele J. Lewis J. Margetts A. Prokopchuk
CHIEF ADMINISTRATIVE OFFICER	Melissa Dieno
PUBLIC WORKS SUPERINTENDENT	Dion Tarasoff
ASSISTANT ADMINISTRATOR	Anna Bearss
DELEGATION	Sgt. Kris Selinger, Watrous RCMP
DELEGATION	Sherwin Pedersen, Jim Burell - Watrous Senior Citizens Recreation Club

CALL TO
ORDER

A quorum being present Mayor Gunderson called the meeting to order at 6:19 PM.

25-226
HIRING
MOTION
CEO

MANSON & ALLIN
“That we hire and appoint Melissa Dieno for the position of Chief Administrative Officer for the Town of Watrous and approve the attached employment contract forming part of these minutes, and

That we add Melissa Dieno as a signing officer for the Town of Watrous and that due to Retirement, Orrin Redden be removed.”

Motion Carried

25-227
AGENDA

LEWIS & PROKOPCHUK
“That the Agenda be adopted as presented (as amended) and the following items be added.”

Motion Carried

25-228
ADOPT
MINUTES

MARGETTS & ENGELE
“That the minutes of the Regular Meeting of Council held October 1, 2025 be approved as recorded and circulated and be now signed.”

Motion Carried

25-229
PUBLIC
HEARING

ENGELE & MANSON
“That the minutes of the Public Hearing held October 1, 2025 be approved as recorded and circulated and be now signed.”

Motion Carried

25-230 ALLIN & LEWIS
SK ABILITIES
ANNIV “That the Town of Watrous proclaim December 2, as a day for Sask Abilities in
Celebration of their 75th Anniversary.”

Motion Carried

25-231 PROKOPCHUK & MARGETTS
COMMUN-
ICATIONS “That the Communications as identified on the attached agenda dated
October 22, 2025, having been read be now filed.”

Motion Carried

25-232 MANSON & ALLIN
P. WORKS
REPORT “That the Public Works Superintendent’s report for the period ending
October 22, 2025 be accepted for information purposes and be now filed.”

Motion Carried

25-233 LEWIS & PROKOPCHUK
FINANCIALS “That the Bank Reconciliation and Statement of Financial Activities for the
month ending September 30, 2025 be accepted for information purposes and be
now filed.”

Motion Carried

25-234 LEWIS & MARGETTS
POLICY
#02-60 “That Policy #02-60 Arena Ice Rental Rates be adopted as revised.”

Motion Carried

25-235 MARGETTS & ENGELE
MSMA
CONTRIB “That the Town of Watrous honor the request of the Mid Sask Municipal Alliance
for supplementary contribution in the amount of \$4,783.42.”

Motion Carried

25-236 ALLIN & MANSON
REFUND
UTILITY “That we cancel the following water/sewer and interest amounts:

<u>Account #</u>	<u>Owner</u>	<u>Amount</u>	<u>Reason</u>
0037 0020	Kessler, Linda	\$ 272.40	Billed in error
0037 0020	Kessler, Linda	\$ 5.44	Interest charge not applicable.”

Motion Carried

25-237 PROKOPCHUK & LEWIS
PREDATOR
CONTROL “That Mike Hayward be appointed as the Town of Watrous Predator Control
Officer effective January 1, 2025 with an annual remuneration of \$1,500.00.”

Motion Carried

25-238 ALLIN & MANSON
MDRP
GRANT “That we pay the 2025 Manitou & District Regional Park Invoice for the annual grant in the amount of \$3,000.00.”

Motion Carried

25-239 ENGELE & MANSON
PROGRESS
PAYMENT “That we approve payment of Progress Certificate #159-047-P6 in the amount of \$263,623.62 to JDL Underground for Lagoon Outfall Upgrades for the period ending October 17, 2025.”

Motion Carried

25-240 ALLIN & LEWIS
PROGRESS
PAYMENT “That we approve payment of Progress Certificate #159-059-P2 in the amount of \$460,266.78 to TSL Mechanical for 6th & 7th Avenue Water Sewer Services for the period ending September 30, 2025.”

Motion Carried

25-241 PROKOPCHUK & MARGETTS
ACCOUNTS “That cheque number 35765 to cheque number 35821 totaling \$840,569.18 and Online Payment number 733 to 743 totaling \$46,732.49 annexed hereto and forming part of these minutes be approved for payment.”

Council Member Jean Margetts declared a pecuniary interest for \$27.45 overcharged refund

Motion Carried

25-242 ENGELE & MANSON
DIRECT
DEPOSIT “That direct deposit numbers 445 to 461 totaling \$24,804.05 annexed hereto and forming part of these minutes to be approved for payment.”

Motion Carried

25-243 MANSON & ENGELE
MOVE IN
CAMERA “(8:36 p.m.) THAT this meeting move to in camera for land and personnel discussion.”

Motion Carried

25-244 LEWIS & PROKOPCHUK
OUT OF
CAMERA “(9:00 p.m.) THAT this meeting move out of in camera.”

Motion Carried

25-245 ALLIN & LEWIS
NEXT
MEETING “That we reconvene in regular session at 6:15 PM on November 12, 2025.”

Motion Carried

25-246 PROKOPCHUK & MARGETTS
ADJOURN

“That the meeting now be adjourned, the time being 9:15 PM.”

Motion Carried

John Gunderson
Mayor

Melissa Dieno
CAO

Date Approved

Motion Number