

Agenda

TOWN OF WATROUS

December 18, 2024

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
 - a) Regular Meeting of November 27, 2024
 - b)
- 4) NOTICE OF PROCLAMATIONS
 - a)
- 5) PUBLIC HEARINGS
 - a)
- 6) DELEGATIONS
 - a)
- 7) COMMUNICATIONS
 - a) Thrift on Main – Municipal Property Taxes
 - b) District #43 ADD Board - Appointment
 - c) Resort Village of Manitou Beach – Strategic Planning Proposal
 - d) Manitou Beach Golf Club – Thank You
 - e) Letter of Concern – Betty Carlson
 - f) REACT – December Newsletter
 - g) Watrous United Church – Centennial Commemorations
 - h)
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
 - a) Watrous Manitou Marketing Group Minutes of November 12, 2024
 - b) CAO Report
 - c) Public Works Superintendents Report
 - d) Central Area Transportation Planning Committee Minutes of July 23 and September 9, 2024
 - e) Financial Report
 - f)
- 9) OLD BUSINESS
 - a)
- 10) NEW BUSINESS
 - a) Progress Payment – JDL Underground Ltd.
 - b) Bylaw Ser
 - c) vices Agreement
 - d) Municipal Revenue Sharing – Declaration of Eligibility
 - e) Hiring Motion – Office Clerk 2
 - f) Tax Penalty Cancellation
 - g)
- 11) ACCOUNTS
- 12) NEXT MEETING
- 13) MAYOR & COUNCILLORS FORUM
 - a)
- 14) ADJOURNMENT

Ongoing/outstanding/unresolved issues:

- a) Policy
 - Social Media, Call Back/Responding to Inquiries/Complaints, Pride Month
- b) Asset Management Plans – update water and sanitary sewer network AMPs
- c) OCP & Zoning Bylaws – develop & implement new bylaws
- d) Update required Bylaw(s) re: business licensing & mobile food vendors
- e) Address Sanitary Sewer Capacity issues (engineering, borrowing, land control, etc.)
- f) EMO Plan Review/Revise/Update
- g) Capital/Strategic Planning
- h) Housing – Rental, Affordable, Seniors
- i)

MINUTES DECEMBER 18, 2024 REGULAR MEETING HELD IN
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

PRESENT

MAYOR	J. Gunderson
DEPUTY MAYOR	J. Allin
COUNCILORS	T. Engele J. Lewis L. Manson J. Margetts A. Prokopchuk
CHIEF ADMINISTRATIVE OFFICER	Orrin Redden
PUBLIC WORKS SUPERINTENDENT	Dion Tarasoff
ASSISTANT ADMINISTRATOR	Anna Bearss

CALL TO
ORDER

A quorum being present Mayor Gunderson called the meeting to order at 6:18 PM.

24-297
AGENDA

ALLIN & LEWIS

“That the Agenda be adopted as presented.”

Motion Carried

24-298
ADOPT
MINUTES

PROKOPCHUK & MARGETTS

“That the minutes of the Regular Meeting of Council held November 27, 2024 be approved as recorded and circulated and be now signed.”

Motion Carried

24-299
COMMUN-
ICATIONS

LEWIS & ALLIN

“That the Communications as identified on the attached agenda dated December 18, 2024 having been read be now filed.”

Motion Carried

24-300
WMMG
MINUTES

ENGELE & MANSON

“That the Watrous Manitou Marketing Group minutes of the meeting held November 12, 2024 be accepted for information purposes and be now filed.”

Motion Carried

24-301
CAO
REPORT

ALLIN & LEWIS

“That the CAO’s report for the period ending December 18, 2024 be accepted for information purposes.”

Motion Carried

24-302
P. WORKS
REPORT

MARGETTS & PROKOPCHUK

“That the Public Works Superintendent’s report for the period ending December 18, 2024 be accepted for information purposes and be now filed.”

Motion Carried

24-303 MANSON & ENGELE
CATPC
MINUTES “That the Central Area Transportation Planning Committee minutes of the meetings held July 23, 2024 and September 9, 2024 be accepted for information purposes and be now filed.”

Motion Carried

24-304 LEWIS & ALLIN
FINANCIALS “That the Bank Reconciliation and Statement of Financial Activities and Payments for the month ending November 30, 2024 be accepted for information purposes and be now filed.”

Motion Carried

24-305 PROKOPCHUK & MARGETTS
PROGRESS
CERT “That we approve payment of Progress Certificate #159-047-P2 in the amount of \$325,642.78 to JDL Underground for Lagoon Outfall Upgrades for the period ending November 25, 2024.”

Motion Carried

24-306 ENGELE & MANSON
RBS
CONTRACT “That we sign a contract with Regional Bylaw Services for bylaw enforcement for the year 2025.”

Motion Carried

24-307 ALLIN & LEWIS
REV SHARING
GRANT “The Council of the Town of Watrous confirms that the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2023 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2023 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”

Motion Carried

24-308 MARGETTS & PROKOPCHUK
HIRING
MOTION “That we hire Shelley Herter as a Permanent Full Time Office Clerk 2 at a wage of \$23.57 per hour effective January 2, 2025.”

Motion Carried

24-309 MANSON & ENGELE

TAX INT
WRITEOFF “That we write off the tax interest amount totaling \$115.04 for Roll No. 338, 339 and 381.”

Motion Carried

24-310 LEWIS & ALLIN
ACCOUNTS “That cheque number 34904 to cheque number 34965 totaling \$554,065.94 and Online Payment number 599 to 610 totaling \$113,513.91 annexed hereto and forming part of these minutes be approved for payment.”

Motion Carried

24-311 MARGETTS & PROKPCBUCK
DIRECT “That direct deposit numbers 600 to 617 totaling \$31,097.16 annexed hereto and DEPOSIT forming part of these minutes to be approved for payment.”

Motion Carried

24-312 ENGELE & MANSON
NEXT “That we reconvene in regular session at 6:15 PM on January 15, 2025.” MEETING

Motion Carried

24-313 ALLIN & LEWIS
ADJOURN “That the meeting now be adjourned, the time being 8:20 PM.”

Motion Carried

John Gunderson
Mayor

Orrin Redden
CAO

Date Approved

Motion Number