

# Agenda

## TOWN OF WATROUS

March 11, 2024

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
  - a) Regular Meeting of February 12, 2024
  - b)
- 4) NOTICE OF PROCLAMATIONS
  - a)
- 5) PUBLIC HEARINGS
  - a)
- 6) DELEGATIONS
  - a)
- 7) COMMUNICATIONS
  - a) SaskAbilities – Annual General Meeting Notice
  - b) REACT
    - March Newsletter
    - Landfill & Transfer Station Fees
  - c) Ministry of Government Relations – ICIP Funding Announcement
  - d) SAMA – Annual Meeting Notice
  - e) Saskatchewan Municipal Board
    - Borrowing Approval
    - Water/Sewer Rate Approval
  - f) Watrous School of Dance – Dance Festival Sponsorship
  - g)
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
  - a) Recreation Board Minutes of February 15 2024
  - b) CAO Verbal Report
  - c) Public Works Superintendents Report
  - d) Financial
    - 2023 Reserve Transfer
    - 2024 Budget Discussion
  - e) WMMG Minutes of Meetings held January 17 and February 28 2024
  - f) Tax Enforcement
    - Status Report
    - List of Lands in Arrears
  - g)
- 9) OLD BUSINESS
  - a)
- 10) NEW BUSINESS
  - a) Bylaw No. 03-2024 A Bylaw to Enter Into a Tax Exemption Agreement
  - b) Policy No. 01-200 To Establish an Operating Committee for the Seniors Recreation Club
  - c) Utility Billing – Cancellation
  - d) Gravel Licensing Agreement – RM of Usborne No. 310
  - e)
- 11) ACCOUNTS
- 12) NEXT MEETING
- 13) MAYOR & COUNCILLORS FORUM
  - a)
- 14) ADJOURNMENT

Ongoing/outstanding/unresolved issues:

- a) Policy
  - Social Media, Call Back/Responding to Inquiries/Complaints, Pride Month
- b) Review Water/Sewer Rates for 2024
- c) Asset Management Plans – update water and sanitary sewer network AMPs
- d) OCP & Zoning Bylaws – develop & implement new bylaws
- e) Update required Bylaw(s) re: business licensing & mobile food vendors
- f) Address Sanitary Sewer Capacity issues (engineering, borrowing, land control, etc.)
- g) EMO Plan Review/Revise/Update
- h) Capital/Strategic Planning
- i) Seniors Cooperative – lease agreement
- j) Curling Rink Operations
- k) Housing – Rental, Affordable, Seniors
- l)

MINUTES MARCH 11, 2024 REGULAR MEETING HELD IN  
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

---

PRESENT

MAYOR	J. Gunderson
DEPUTY MAYOR	J. Lewis
COUNCILORS	T. Engele L. Manson J. Margetts A. Prokopchuk
ABSENT	J. Allin
CAO PUBLIC WORKS SUPERINTENDENT	Orrin Redden Dion Tarasoff

CALL TO ORDER A quorum being present Mayor Gunderson called the meeting to order at 6:20 PM.

24-048  
AGENDA

ENGELE & LEWIS

“That the Agenda be adopted as presented.”

Motion Carried

24-049  
ADOPT  
MINUTES

PROKOPCHUK & ENGELE

“That the minutes of the Regular Meeting of Council held February 12, 2024 be approved as recorded and circulated and be now signed.”

Motion Carried

24-050  
COMMUN-  
ICATIONS

LEWIS & ENGELE

“That the Communications as identified on the attached agenda dated March 11, 2024 having been read be now filed.”

Motion Carried

24-051  
DONATION

ENGELE & PROKOPCHUK

“That we donate \$1,000.00 to the Watrous School of Dance Annual Dance Festival.”

Motion Carried

24-052  
REC BOARD  
MINUTES

MARGETTS & PROKOPCHUK

“That the minutes from the Recreation Board meeting held February 15, 2024 be accepted for information purposes and be now filed.”

Motion Carried

24-053  
CAO  
REPORT

ENGELE & LEWIS

“That the Chief Administrative Officer’s verbal report for the period ending March 11, 2024 be accepted for information purposes.”

Motion Carried

6:50 PM *Councilor Manson arrived at the meeting.*

24-054            MANSON & MARGETTS  
P. WORKS  
REPORT            “That the Public Works Superintendent’s report for the period ending March 11,  
2024 be accepted for information purposes and be now filed.”

Motion Carried

24-055            MANSON & LEWIS  
RESERVE  
TRANSFERS        “That we approve the following correcting 2023 Reserve Fund Transfer:

Transfer to Recreation Other (gym)            \$2,617.36 (gym surplus).”

Motion Carried

24-056            PROKOPCHUK & MARGETTS  
WMMG  
MINUTES            “That the Watrous Manitou Marketing Group minutes of the meetings held  
January 17, 2024, and February 28, 2024 be accepted for information purposes  
and be now filed.”

Motion Carried

24-057            LEWIS & ENGELE  
TAX  
REPORT            “That the Tax Enforcement Arrears Report for the period ending March 8, 2024  
be accepted for information purposes and be now filed.”

Motion Carried

24-058            MARGETTS & MANSON  
TAX  
ARREARS            “That the properties which have Tax Arrears of less than one half of the 2023 Tax  
Levy be deleted from the list of Lands in Arrears of Taxes for 2024.”

Motion Carried

24-059            ENGELE & PROKOPCHUK  
LAND IN  
ARREARS            “That the submission to Council of the List of Lands in Arrears of Taxes as  
requested under the *Tax Enforcement Act* be acknowledged.”

Motion Carried

24-060            ENGELE & MANSON  
BYLAW  
03-2024            “That Bylaw No. 03-2024 of the Town of Watrous being a Bylaw to enter into a  
Tax Exemption Agreement be read a first time.”

Motion Carried

24-061            ENGELE & MANSON  
BYLAW  
03-2024            “That Bylaw No. 03-2024 be read a second time.”

Motion Carried

24-062 ENGELE & MANSON  
 BYLAW  
 03-2024 “That Bylaw No. 03-2024 be given three readings at this meeting.”

Motion Carried Unanimously

24-063 ENGELE & MANSON  
 BYLAW  
 03-2024 “That Bylaw No. 03-2024 of the Town of Watrous being a Bylaw to enter into a Tax Exemption Agreement be now read a third and final time and now be adopted.”

Motion Carried

24-064 PROKOPCHUK & LEWIS  
 POLICY  
 #01-100 “That Policy #01-100 to Establish an Operating Committee for the Seniors Recreation Club be adopted as presented.”

Motion Carried

24-065 MARGETTS & ENGELE  
 WATER  
 ACCTS “That we cancel the following water and sewer amount:

<u>Account #</u>	<u>Owner</u>	<u>Amount</u>	<u>Reason</u>
564	Ashley May	\$492.20	Excessive consumption due to a broken valve in the basement.”

Motion Carried

24-066 MANSON & LEWIS  
 GRAVEL  
 AGREEMENT “That we approve the Gravel Licensing Agreement between the RM of Usborne No. 310 and the Town of Watrous.”

Motion Carried

24-067 MARGETTS & PROKOPCHUK  
 ACCOUNTS  
 “That cheque number 34112 to cheque number 34171 totaling \$102,622.88 and Online Payment number 475 to 485 totaling \$182,769.41 annexed hereto and forming part of these minutes be approved for payment.”

Motion Carried

24-068 MANSON & ENGELE  
 DIRECT  
 DEPOSIT “That direct deposit numbers 66 to 86 totaling \$29,153.54 and 87 to 108 totaling \$30,161.73 annexed hereto and forming part of these minutes be approved for payment.”

Motion Carried

24-069 LEWIS & PROKOPCHUK  
 NEXT  
 MEETING “That we reconvene in regular session at 6:15 PM on March 25, 2024.”

Motion Carried

24-070 ENGELE & MARGETTS  
ADJOURN

“That the meeting now be adjourned, the time being 8:13 PM.”

Motion Carried

---

John Gunderson  
Mayor

---

Orrin Redden  
CAO

---

Date Approved

---

Motion Number