

Agenda
TOWN OF WATROUS
November 20, 2023

- 1) CALL TO ORDER
- 2) AGENDA APPROVAL
- 3) ADOPTION OF MINUTES
 - a) Regular Meeting of November 6, 2023
 - b)
- 4) NOTICE OF PROCLAMATIONS
 - a)
- 5) PUBLIC HEARINGS
 - a)
- 6) DELEGATIONS
 - a)
- 7) COMMUNICATIONS
 - a) Ministry of Government Relations – Municipal Revenue Sharing Grant
 - b) SaskPower – Natural Gas Power Station
 - c) Ministry of Parks, Culture and Sport – Heritage Activity Study
 - d)
- 8) REPORTS OF ADMINISTRATION & COMMITTEES
 - a) Tax Enforcement Report
 - b) Public Works Superintendents Report
 - c) CAO Report
 - d) Financial Report
 - Monthly Financials
 - Transfer from Water/Sewer Reserves
 - e)
- 9) OLD BUSINESS
 - a)
- 10) NEW BUSINESS
 - a) Progress Certificate – Northern Blacktop
 - b) Declaration of Eligibility – Ministry of Government Relations
 - c)
- 11) ACCOUNTS
- 12) NEXT MEETING
- 13) MAYOR & COUNCILLORS FORUM
 - a)
- 14) ADJOURNMENT

Ongoing/outstanding/unresolved issues:

- a) Policy
 - Social Media, Call Back/Responding to Inquiries/Complaints, Pride Month
- b) Review Water/Sewer Rates for 2024
- c) Asset Management Plans – update water and sanitary sewer network AMPs
- d) OCP & Zoning Bylaws – develop & implement new bylaws
- e) Update required Bylaw(s) re: business licensing & mobile food vendors
- f) Address Sanitary Sewer Capacity issues (engineering, borrowing, land control, etc.)
- g) EMO Plan Review/Revise/Update
- h) Capital/Strategic Planning
- i) Seniors Cooperative – lease agreement
- j) Curling Rink Operations
- k) Housing – Rental, Affordable, Seniors
- l)

MINUTES NOVEMBER 20TH, 2023 REGULAR MEETING HELD IN
THE COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

PRESENT

MAYOR	J. Gunderson
DEPUTY MAYOR	J. Allin
COUNCILORS	T. Engele L. Manson J. Margetts A. Prokopchuk
ABSENT	J. Lewis
CAO	Orrin Redden
PUBLIC WORKS SUPERINTENDENT	Dion Tarasoff

CALL TO ORDER A quorum being present Mayor Gunderson called the meeting to order at 6:17 PM.

23-304 MANSON & ALLIN
AGENDA “That the Agenda be adopted as presented.”

Motion Carried

23-305 ENGELE & PROKOPCHUK
ADOPT “That the minutes of the Regular Meeting of Council held November 6th, 2023 be
MINUTES approved as recorded and circulated and be now signed.”

Motion Carried

23-306 MARGETTS & MANSON
COMMUN- “That the Communications as identified on the attached agenda dated
ICATIONS November 20th, 2023 having been read be now filed.”

Motion Carried

23-307 ALLIN & ENGELE
TAX “That the Tax Enforcement Arrears Report for the period ending November 20th,
ARREARS 2023 be accepted for information purposes and be now filed.”

Motion Carried

23-308 PROKOPCHUK & MARGETTS
P. WORKS “That the Public Works Superintendent’s report for the period ending November
REPORT 20th, 2023 be accepted for information purposes and be now filed.”

Motion Carried

23-309 MANSON & ALLIN
COA “That the Chief Administrative Officer’s report for the period ending November
REPORT 20th, 2023 be accepted for information purposes.”

Motion Carried

23-310 ENGELE & PROKOPCHUK
FINANCIAL
REPORT “That the Bank Reconciliation and Statement of Financial Activities and Payments for the month ending October 31st, 2023 be accepted for information purposes and be now filed.”

Motion Carried

23-311 MARGETTS & MANSON
RESERVE
TRANSFER “That we transfer \$150,000 from Water/Sewer Reserves to Operating for storm sewer installation on Main Street.”

Motion Carried

23-312 ALLIN & ENGELE
PROGRESS
CERT “That we approve payment of Progress Certificate #159-055-P3 in the amount of \$467,882.24 to Northern Blacktop for Main Street Revitalization for the period ending October 31st, 2023.”

Motion Carried

23-313 PROKOPCHUK & MARGETTS
REV SHARING
GRANT “The Council of the Town of Watrous confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”

Motion Carried

23-314 MANSON & ALLIN
ACCOUNTS “That cheque number 33804 to cheque number 33839 totaling \$512,134.07 and Online Payment number 426 to 433 totaling \$88,004.86 annexed hereto and forming part of these minutes be approved for payment.”

Motion Carried

23-315 ENGELE & PROKOPCHUK
DIRECT
DEPOSIT “That direct deposit numbers 582 to 602 totaling \$30,386.81 annexed hereto and forming part of these minutes be approved for payment.”

Motion Carried

23-316 MARGETTS & MANSON
NEXT
MEETING “That we reconvene in regular session at 6:15 PM on December 4th, 2023.”

Motion Carried

23-317 MANSON & ALLIN
ADJOURN

“That the meeting now be adjourned, the time being 7:35 PM.”

Motion Carried

John Gunderson
Mayor

Orrin Redden
CAO

Date Approved

Motion Number