

MINUTES JANUARY 25, 2016 REGULAR MEETING HELD IN  
COUNCIL CHAMBERS, WATROUS, SASKATCHEWAN

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PRESENT

MAYOR	E. Collins
DEPUTY MAYOR	J. Margetts
COUNCILORS	J. Coulter J. Gunderson J. Lewis P. Isherwood-Thomas
ABSENT	N. McDonald
ADMINISTRATOR PUBLIC WORKS SUPERINTENDENT	Orrin Redden Dion Tarasoff
DELEGATION	Sgt. Earl LeBlanc, Watrous RCMP

CALL TO ORDER      A quorum being present Mayor Collins called the meeting to order at 6:15 PM.

16-019      MARGETTS & THOMAS  
AGENDA

“That the Agenda be adopted as presented.”

Motion Carried

16-020      GUNDERSON & COULTER  
ADOPT  
MINUTES

“That the minutes of the Regular Meeting of Council held January 11, 2016 be approved as recorded and circulated and be now signed.”

Motion Carried

16-021      LEWIS & MARGETTS  
CORRESP

“That the Correspondence as identified on the attached agenda dated January 25, 2016 having been read be now filed.”

Motion Carried

16-022      COULTER & LEWIS  
DONATION

“That we sponsor the Watrous School of Dance 2016 Festival in the amount of \$1000.00.”

Motion Carried

16-023      THOMAS & LEWIS  
HERITAGE  
MINUTES

“That the minutes from the Watrous Manitou Beach Heritage Center committee meeting that was held on January 19, 2016 be accepted for information purposes and be now filed.”

Motion Carried

DELE-  
GATION

6:35 PM Sgt. Earl LeBlanc, Watrous RCMP  
Sgt. LeBlanc provided a brief overview of the detachments Occurrence Statistics for 2015. Earl indicated that the Town and detachment area continue to be a relatively low crime area.  
Information regarding the Sask Central Victim Services program was distributed to Council in advance of the meeting. Sgt. LeBlanc stated the RCMP has provided several Victim Services referrals and reminded Council that the Town can refer people to this program as well.  
The detachment is currently short one member with the departure of Cst. J. Buettner however a replacement will be arriving shortly.  
Following a brief question and answer period Mayor Collins thanked Sgt. LeBlanc for the service provided by the detachment.

16-024  
MSMA  
MINUTES

COULTER & GUNDERSON  
“That the Mid Sask Municipal Alliance Minutes of the meetings held January 7, 2016 be accepted for information purposes and be now filed.”

Motion Carried

16-025  
ADMIN  
REPORT

MARGETTS & THOMAS  
“That the Administrator’s report for the period ending January 25, 2016 be accepted for information purposes and be now filed.”

Motion Carried

16-026  
P. WORKS  
REPORT

GUNDERSON & COULTER  
“That the Public Works Superintendent’s Report for the period ending January 25, 2016 be accepted for information purposes and be now filed.”

Motion Carried

16-027  
FINANCIALS

LEWIS & GUNDERSON  
“That the Bank Reconciliation and Statement of Financial Activities and Payments for the month ending December 31, 2015 be accepted for information purposes and be now filed.”

Motion Carried

16-028  
RESERVE  
TRANSFER

THOMAS & MARGETTS  
“That we approve the following 2015 Reserve Fund Transfers:

Transfers to Reserves		
- Public Health & Welfare (Town of Watrous - Health)		\$75,000.00
- Public Health & Welfare (Mobility Van)		\$10,000.00
- Recreation (Arena)		\$ 5,370.31
- Recreation (Gym)		\$11,941.29
Transfer from Reserves		
- Public Health & Welfare (Other Municipal)		\$91,556.72.”

Motion Carried

CAPITAL  
BUDGET

Administration reviewed an updated list of proposed capital works for 2016. Orrin noted additions, deletions and costing adjustments from the listing reviewed at the January 11<sup>th</sup> Council Meeting.  
Administration was asked to bring a full draft 2016 Operating Budget for consideration at the next regular meeting of Council.

16-029 LEWIS & THOMAS  
 CTEES &  
 APPT'S "That we approve the Schedule of Council Committees & Appointments attached  
 and forming part of these minutes."

Motion Carried

16-030 COULTER & GUNDERSON  
 ADOPT  
 POLICY "That the Janitorial Job Description Policy #03-125 be adopted."

Motion Carried

16-031 THOMAS & MARGETTS  
 EMPLOY  
 CONTRACT "That we approve the following Employment Contracts, attached and forming  
 part of these minutes:

Colin Peet – Recreation Director  
 Susan Jabs – Assistant Administrator  
 Dion Tarasoff – Public Works Superintendent  
 Orrin Redden – Administrator."

Motion Carried

16-032 GUNDERSON & MARGETTS  
 PROGRESS  
 PAYMENT "That we approve payment of Progress Certificate #159-031-D9 to Dunmac  
 General Contractors Ltd. in the amount of \$26,652.50 for Water Treatment Plant  
 Upgrades – Phase II for the period ending December 31, 2015."

Motion Carried

16-033 COULTER & LEWIS  
 REACT  
 LEVIES "That we approve the following 2016 REACT levies:

Capital - \$16.00 per capita  
 Operating - \$9.00 per capita."

Motion Carried

VEHICLE  
 QUOTE Dion reviewed a price quotation from Watrous Mainline for a used 1999  
 Freightliner bucket truck. This unit is a former SaskPower vehicle. Public Works  
 has test drove the vehicle, operated the bucket lift and the shop mechanic has  
 checked over the vehicle. Dion will review a few minor mechanical concerns  
 with Mainline and report to Council at the February 8/16 Meeting.

16-034 LEWIS & COULTER  
 ACCOUNTS "That direct deposit number 1 to 13 totaling \$13,300.00 and cheque number  
 24046 to cheque number 24092 totaling \$78,961.82 annexed hereto and forming  
 part of these minutes be approved for payment."

Motion Carried

16-035 THOMAS & MARGETTS  
 NEXT  
 MEETING "That we reconvene in regular session at 6:15 P.M. on February 8, 2016."

Motion Carried

16-036 GUNDERSON & COULTER  
ADJOURN

“That the meeting now be adjourned, the time being 8:45 PM.”

Motion Carried

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Ed Collins  
Mayor

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Orrin Redden  
Town Administrator

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Date Approved

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Motion Number